



Town of Millersburg Town Council Meeting Minutes
September 25, 2024

Attendees: MacKenzie Taylor, Addie Miller, Larry Randolph, Dana Rutter, Dean Smith, Avery Ferguson, Gale Gerber, Mike Dull, Lisa Dull, Steven Burns, Rita Vanvoorst, Gabrielle Taber, Vernon Miller, Rober Roa, Ray Rodriguez, Floyd Beachy, Corey Oberlin, and Brian Yoder.

Dean a motion to approve the meeting minutes from September 11, 2024. Larry seconded the motion. Upon voice vote the meeting minutes were unanimously approved.

Water: Avery said it was recommended to get a rock base for the plaque that's mounted across the street from the Town Hall.

Avery is getting ready to submit the lead line survey and he is working with Acadia's. He says they will have to send out mailers to get more responses.

Avery presented the council with quotes for motion detectors, fire/smoke detectors, and security cameras for the Water Plant. The fire detectors/motion detectors are from Bontrager Security, the other system is through Floyd Beachy. Dean asked Floyd about the maintenance for the system? Floyd responded, none you buy an app on your phone it will notify you for motion and the feature has audio. Dana asked Avery what he currently has out at the plant? Avery replied, nothing. Dean asked MacKenzie if there's money for this, the total was a little over \$7,000 for both systems. This does not include internet to support the operations of the system. Dean made a motion to approve the expenses for Bontrager Security and Floyd Beachy's camera system. Dana seconded the motion. Upon voice vote it was unanimously approved to purchase both systems. Dean asked Floyd on a timeline for the cameras. Floyd said he's out anywhere from 2-4 weeks.

The council was given a water rate study service agreement from Baker Tilly. It'll range between \$7,500-\$10,000 per utility. Everyone acknowledged this needs to be done. Dean made a motion to approve the utility rate study. Larry seconded the motion. Upon voice vote it was unanimously approved to conduct a rate study.

Wastewater: Avery has generator contract, he forgot to bring it. This was passed at the previous meeting for a three-year service agreement.

The rate study for proposal wastewater was given to the council. This from Baker Tilly, again, and within the same range for the water proposal. Dean made a motion to approve the rate study. Larry seconded the motion. Upon voice vote it was unanimously approved.

Community Development: MacKenzie told the council yesterday Addie and her met with Ray Cadwell. We were asking the Community Foundations for \$50,000. Unfortunately, there was a deadline for that dollar amount and we missed it. He did say we could go for the \$25,000 and under. With that being said, if we go ahead and go for it this year, because the Community Foundations Fiscal year is already in the 2025 budget, we wouldn't be eligible for a grant in 2025. So, since we are fully funded for this project, we will apply for a \$25,000 and under grant when we figure out the direction, we want to take on the pavilion.

Lastly, we rented an ice cream machine for the Grand Opening on November 2, 2024 from 11am-2:30pm. If there are any volunteers that want to work shifts and serve ice cream, that'd be greatly appreciated. Just contact Addie or myself.

Maintenance: Corey says they are good so far and he doesn't have anything to say. Larry said you have done great! Larry and Dean said they have got a lot of compliments. Rita said the overpass looks great! Corey replied, we aren't done working on it yet. Dana asked about the fencing. MacKenzie said she spoke with Matt and Matt told her the gentleman was okay with the ½ and ½ payment. MacKenzie said, if we end up not having any emergencies, we'll have no issue paying it all off in 2024. Dana asked to get something in writing in case someone changes their mind. MacKenzie said she would speak with the gentleman firsthand from Mike's Fencing.

Larry said, when Corey was working yesterday, it was raining and he couldn't do anything outside. Larry stopped by to help him look at a truck and Corey fixed an oil ~~change~~^{leak} just by tightening bolts, the shop was clean, vehicles and equipment were cleaned. It's noted that these two take pride in what they do. Dean said great nice job and they all gave them credit. Corey asked about chain link fencing being reused for any of the fence? Corey said there's some in the shop. Avery said it has been there a long time. Dean said let's see if it can be used and save a little money. MacKenzie said she'd look into that with Corey tomorrow.

Marshal: Ray said there have been inquiries about Trick or Treat. Ray asked do you want to have it on the day of the Grand Opening, November 1, or on Halloween? Dean asked what other Towns/Cities are doing? Ray doesn't know. Larry said he doesn't want it the Grand Opening. It was suggested to have Trick or Treating on Friday November 1 from 5pm-7pm.

Dodge Durango is ready.

Dana asks about getting ahold of maple street apartment owner and says there is junk lying from people moving out. Ray said, yes, he will contact Cassie.

Larrys brought up the trash at the old legion building. Dana said, yeah, the flag needs to be pulled. Vernon said, he can do it. Larry said, the horse poop needs picked up again. Did you send

the habitat house a letter? Mackenzie said, yes and we sent one to Steve Yoder. The council told MacKenzie to send another one to the habitat house.

Park: Vernon said, same story as last week. Avery and Corey have been helping out. It was a muddy mess in the playground area but they leveled it off and packed it down, they have half of the fill dirt in. He showed the council the no motorized vehicle sign. The council liked it and said, get it posted.

Clerk Treasurer: Addie brought up the employee holiday dinner. Addie asked the council which Thursday in November they would like to have the dinner on along with which restaurant to cater through. Dean asked what if there is a 3-way tie and MacKenzie said the employee will give input.

Old Business: Dean brought up the stage since it was tabled at the last meeting. He asked for ideas from others. Dana said the permanent sounded out of the deal. The Legion has money to donate and could help with getting a mobile stage if they find a place to store it. Larry asked, how long is the mobile stage? Floyd said 40ft or pretty close. Flod said he's getting with the Apple Festival committee to see what they are doing. He and Gale Geber discussed the stage briefly since Gale has strong ties with Nappanee and the Apple Festival. Floyd said how a gentleman built the stage, Millersburg couldn't house it or gave it to Nappanee, in return Nappanee would have to allow the use for Farmer's Day. Floyd said the entire trailer is in poor condition. Gale said he doesn't think Nappanee will put a permanent structure in. Floyd said he doesn't know if the trailer would be used anywhere else besides the park and questioned if a permanent one goes up maybe more events will be held? Vernon asked, about a partial roof going up on the side of the maintenance building? Dean asked for the cost of fixing versus buying new? Gale said maybe it will be a joined repair for cost. Floyd said building new will be 40k or more Gale said he thinks higher. Dean advised Floyd to get with the Apple Festival committee and let us know we would be able to give money for it. Dean said, let's table this until the next meeting.

Larry discussed the parallel striping. I spoke with MacKenzie about it. MacKenzie called the gentleman, he didn't answer, she left a message. The next day there was still no response so MacKenzie called him again and he answered. Bruce coordinated with MacKenzie to come back to Millersburg and paint parallel lines after he's done in Bristol. Dana asked was this a part of the original or is this more cost? Larry said no it is more it was not in original. He said it looks nice.

Dean asked, anything you guys want to share for Commonwealth on top of last meeting? Gabrielle went over the general service agreement and the task order agreement. Dana asked so we agree on going with Commonwealth? Dean made a motion to accept Commonwealth for engineering services. Dana seconded the motion. Upon voice vote it was unanimously approved

to use Commonwealth for engineering services. Gale said, thank you council, if you need anything give us a call.

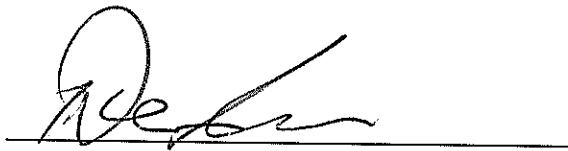
New Business: Dean asked MacKenzie if she had anything on new business? She replied, no. Dana asked the attendees. Brian Yoder asked, what is going to be done about my yard. Dean said, well we have a new engineering team that can take a look. Gale said, they will try to figure it out. Larry said there is overflow in his yard. Avery added the drain by the bank sits to high so it backfills and causes problems in Brian's yard.

Dana said Maple Street turned into a community pool yesterday, the rain was heavy. Dana said since we are on the subject, can we get the business involved to split the bill or the County or State? In regard to Brian Yoder's property. Avery said, he agrees it is because all of the add-ons sitting higher than his property. Gale said, he will get information and they will get recommendations to the council.

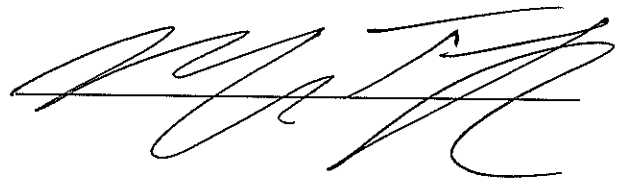
Larry said, there is a property on Oak that needs attention. Steven Burns said the front and the back of him the people are not keeping up. The people to the east of him next, to Petra's old house, Baucher's house. Larry said it is an eyesore and asked MacKenzie to send a letter. She said this will be the third time. Dana said, maybe it's time to bring up money as a motivator. Larry asked Robert did Adam's get the clean up under his underhung? Robert said, nothing has happened yet. Larry said it's getting bad; there's 30 empty beer boxes and it looks awful. Robert said, we can write a letter.

Dean made a motion to pay bills. Larry seconded the motion. Upon voice vote it was unanimously approved to pay bills.

Dean made a motion to adjourn. Dana seconded the motion. Upon voice vote it was unanimously approved the adjourn.



A handwritten signature in black ink, appearing to be "Robert", written over a horizontal line.



A handwritten signature in black ink, appearing to be "Steven Burns", written over a horizontal line.

